



Heritage Center Advisory Board Meeting
October 28, 2015

AB Members Present: Judy Baxendale, Brenda Clausen, Charlotte Cox, Kathy Houston, Jenny Martin, Erich Mille, Greg Waldron, Rod Young

AB Members Absent: Pete Wright

City Staff Present: Susan Gregory, Director
April Callaway, Office Administrator Supervisor

Guests Present: None

Call to Order: Erich Mille called the meeting to order at 10:00 a.m. and welcomed everyone.

Minutes: The September 30, 2015 minutes were approved on a motion by Jenny Martin and seconded by Charlotte Cox.

Special Recognition: None

Citizen Comments: None

Committee Reports: None

Unfinished Business:

A. Food Drive

The Food Drive for the Boys and Girls Club will end on Friday, October 30. We have done very well, but the last two weeks have been a little slower.

B. Center Construction Projects: Room Expansion

We received two contractor bids; THM Construction Company from Ogden was selected as the low bid. They are currently signing the contract and we are waiting for the permits before starting construction. Hopefully, they will begin on November 10 and finish by the end of the year. The bid did come in over budget by \$4,000 and there are almost always change orders to a project that increase the cost. The plan is to use some money from the Senior Fund and then raise the remainder through fundraising. If needed, final funds will come from Capital Improvement funds intended for the new flooring.

C. Satisfaction Survey

We collected the surveys through September 30; there were 169 responses which is a decrease of 24% compared to two years ago. A few suggestions: consider a pet day, comment box, afternoon field trips, more incentive to bring new people to bingo, lawn bowling, additional Wednesday fitness class, bus pick-up service for special events, simple and non-spicy lunches. In two years when we do the survey again, we hope to increase the number of "always" answers instead of "usually".



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New Business:

A. Christmas Service Project

Next Monday, November 2, we will put out the box to collect winter coats and clothes for the Road Home overflow shelter in Midvale. Rod Young and Jenny Martin have volunteered to take the clothes over each week. Bob Millard has also volunteered to help take items over. An article will be included in the December supplement regarding the service project.

B. Fire/Police Luncheon

Kathy Houston volunteered to lead the committee for the Fire/Police luncheon next year. As Valentine's falls on a Sunday, Director Gregory will check with the Fire and Police departments and see which week will be better for them but to try for the week prior to Valentine's.

Board Comments:

A. Newsletter Printing

In last month's board meeting, Director Gregory was looking into having the newsletters printed at no cost as the printer would solicit advertising. After discussion with Murray City, the decision was made to table the proposal due to concerns with the effect on current community business relations with the City.

B. Community Presentations

Brenda Clausen mentioned that Director Gregory did a great job presenting before the Cottonwood Presbyterian Church last week. There had only been 3-4 people in the congregation that had visited the Heritage Center prior to the meeting.

Director's Report:

Director Gregory reported that we are starting a \$10 fundraiser to help assist with covering a portion of the costs associated with the expansion of the small room off the dining room. We will have a New Year's Eve Party this year as December 31 is on a Thursday. We will be serving prime rib dinner and have dancing and a casino evening that will culminate at 10:00 with the New Year's celebration in New York. The cost of the event is \$22. We are looking for a lot of volunteers to help if any of the board would be interested. The newsletter is out for November-December.

The next regular board meeting will be held on **Wednesday, November 25, 2015 at 10:00 a.m.** There being no further business the meeting adjourned at 11:05 a.m. on a motion by Kathy Houston and seconded by Jenny Martin. Minutes recorded by April Callaway.